

KINGSVILLE TOWNSHIP TRUSTEES REGULAR June 10, 2020

The June 10, 2020 regular meeting of the Kingsville Township Board of Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Copies of the May 27, 2020 regular meeting minutes were available. Jim Branch made a motion to approve the minutes and accept as presented. Mike Cliff seconded the motion; all yes.

CORRESPONDENCE: 1) AT&T First Net quote. Needs to be compared to current Verizon plan. 2) Alexa Sandella of E Main St emailed concerning 2 large maple trees in the county right-of-way. First Energy and the county will facilitate taking the trees down. 3) Call concerning weed whacking in cemetery. Issue was taken care of the next day.

FINANCIALS: Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

DEPARTMENT REPORTS:

Road/Service: Road Superintendent, Chris Bradek, used 7 hours of vacation and 8 hours of comp time. Scott Burdine used 4 hours of sick time. Scott had 2 hours of overtime for a downed tree on May 31st. All road employees had extra time on Clean Up Day to be converted to comp time. Road department personnel helped the Fire Department put up their new flagpole. One driveway permit was issued on S Wright St. Fox Rd was maintained and had 34 tons of stone added to the east end. A downed tree was cleaned up on W Kingsbury Rd. Scott did some boom mowing until the mower overheated. It is being repaired in-house. Some dirt-work was done on the triangle at the intersection of Mill and E Main to alleviate a drainage issue and make it easier for the Township to mow. Chris met with Martuccio Paving about dust control and they can provide MC-70 and labor at a cost of \$3.60/gallon compared to Suite-Kote at \$4/gallon. Also, they can do the work sooner. Some prep work needs to be done before they arrive. Chris has collected pricing on fuel and equipment for the fuel island but is still researching construction requirements for the permanent location. Stone bids have been received and are ready for review. Clean Up Day was busy. Two dumpsters and part of a third were filled along with a semi-trailer full of scrap.

Cemetery: Grass has been growing fast and Scott spent a day helping Jim Evans catch up. Some work has been done fixing ruts and holes in the Presbyterian Cemetery. Gear box for one of the Kubota mowers is being fixed at Bortnick's. Bortnick's is checking if it could be a warranty issue given incorrect information concerning lubrication provided in the owner's manual. A new yard hydrant was installed near the entrance of the cemetery for water access. A quote was submitted for the slate roof on the chapel.

Fire/EMS: Runs to date (06/10/2020): 292, 228 being EMS. We provided Mutual Aid to: Conneaut - 1 additional EMS - 11 total calls, North Kingsville - 7 additional - 31 total, and Monroe - 1 additional fire - 5 total. Flagpole was erected and a new 8'x12' American flag and 4'x6' Ohio flag was raised. A new LED light will be purchased from Lowe's to replace a broken one. Fire Chief, Dave West, met with Dave Payne to go over plans and consolidate prints for a new addition as well as answer questions about a possible basement remodel. Fire inspections are set to resume in the upcoming week. Jeff Cook, FF/PM will start his dependable position in July on shift "C" with a Monday Kelly day. Jim Batanian, FF/Basic who recently became our in-house Emergency Vehicle Technician (EVT) will begin keeping a Google doc to record maintenance details and document repairs and damage to fire department equipment. All shifts have been filled 100% from 5/31/2020 – 6/27/2020. No overnight shifts scheduled. Four of four after-hours calls were made with only one mutual aid required. We made one additional after-hours mutual aid call. Medicount revenue listing from March to present was provided. Fire reports sent to State. Two sets of gear were washed after recent structure fire. A throttle positioning sensor and steering wheel bushings will be fixed in-house by EVT on Squad 609. An oil change and air filter change are scheduled for the EVT on Brush Truck 604. Received hand sanitizer order from

Kinzua and free hand sanitizer from Lowe's as a donation. EMS training will restart in July. A water movement and hydrant operations training was held with Monroe VFD on 6/9/2020. Crews did area familiarization and looked at hydrants. Some were found that were not in Active911 system and others were found that were unusable due to being buried. Aqua was contacted and we were assured they would be fixed. A new cot hydraulic head shock was ordered for Squad 609 at a price of \$124. Fire Department participated in Edgewood HS senior parade. GovDeal items were shipped out. LT. Cumberledge with ACSO was contacted about dispatch fee and we are awaiting a response.

Zoning: 3 new permits issued: Shed at 6134 Green Rd (#766); Deck at 4044 Creek Rd (#767); Garage at 5255 St. Rt. 193 (#768). 2 Violation letters: 6779 Reed Rd and 6769 Reed Rd both for junk and disabled vehicles.

KIRC: KIRC's third infrastructure meeting was held on 5/28/20 and was also attended by Trustee Jim Branch, Martha Sorohan from the Gazette Newspaper and Greg Myers, Executive Director of the Ashtabula County Growth Partnership. Fred Pierce-Ruhland presented an updated sewer flow capacity table. The strategy will be to use this info for Trustee's to request rough cost estimates to make a decision on the best design alternative. KIRC would then develop a firm sewer plan to interest prospective commercial businesses even before we actually put "pipe in the ground". Design alternatives include extending the line from the Green Rd plant or building a new plant south of the I-90 interchange. Greg Myers led a Q&A discussion around commercial development in the Accommodation Commercial (AC) Zoning District around the I-90 interchange. Mr. Myers said he could share a hotel study that was done a few years ago and some marketing templates for highlighting local commercial properties to prospective businesses. The next KIRC meeting will be at 7 pm on June 11, 2020.

OLD BUSINESS: 1) Jim Branch contacted Jake Brand, Assistant Director with Ashtabula County's Community Services and Planning Department about setting up a recycling site in Kingsville. Mr. Brand said they are willing to help as soon as we have a location for the dumpsters. We told him that we just need to pour a concrete pad and install security cameras before we will be ready. Mr. Brand also made us aware of community grants that can be used to offset some of the costs of the recycling site. 2) Trustees also discussed setting up a yard waste disposal site. 3) Jim emailed the Ohio Public Works Commission (OPWC) about getting an extension for our Fox Rd project and they granted it to us until October 31st, 2021 giving us another full construction season to complete the work. 4) Trustees discussed the NOPEC NEC grant and the need for a resolution to designate a township representative as a primary point of contact. The trustees talked about using the money toward an LED sign for the Township Park hopefully sharing the cost with the Kingsville Public Library and the Kingsville Township Fire Department Boosters. Getting electric service to the sign was also discussed.

NEW BUSINESS: 1) Stone bids were opened. The following table gives a summary of the bids.

Kingsville Township Stone Bid Tabulation - June 10, 2020						
Stone Type - Delivered	<i>Bishop Brothers Supply & Transit</i>	<i>Capp Steel Erectors Inc.</i>	<i>Kinder Morgan</i>	<i>Nelson Sand & Gravel, Inc.</i>	<i>Simak Trucking & Excavating, Inc.</i>	<i>T.W. Benson Trucking, Inc.</i>
#411 Crushed Concrete	No Bid	No Bid	No Bid	\$19.00	\$18.50	No Bid
#304 Crushed Concrete	\$45.75	No Bid	No Bid	\$15.75	\$17.50	\$17.75
#4 Crushed Concrete	No Bid	No Bid	No Bid	\$21.00	No Bid	No Bid
#411 Limestone	\$42.20	\$19.50	No Bid	No Bid	\$19.99	\$19.52
#304 Limestone	\$36.90	\$19.50	No Bid	No Bid	\$19.99	\$19.52
#8 Limestone	\$42.20	\$22.50	No Bid	No Bid	\$22.99	\$22.52
#57 Limestone	\$41.85	\$22.50	No Bid	No Bid	\$22.99	\$22.52
#67 Limestone	\$45.60	\$22.50	No Bid	No Bid	\$22.99	\$22.52
Ice Grits / Sand	\$41.00	No Bid	No Bid	\$15.00	\$15.50	No Bid
#8 Washed Stone	No Bid	No Bid	No Bid	\$20.50	\$20.00	\$20.22
#8 Gravel	\$45.75	No Bid	No Bid	No Bid	No Bid	No Bid
Screened Asphalt Grindings	No Bid	No Bid	No Bid	\$19.75	\$21.00	No Bid
Asphalt Grindings	\$35.00	No Bid	No Bid	No Bid	\$19.00	No Bid

Stone Type - Picked Up						
#411 Crushed Concrete	No Bid	No Bid	No Bid	\$17.00	\$16.50	No Bid
#304 Crushed Concrete	No Bid	No Bid	No Bid	\$13.75	\$15.50	No Bid
#4 Crushed Concrete	No Bid	No Bid	No Bid	\$19.00	No Bid	No Bid
#411 Limestone	No Bid	No Bid	\$16.79	No Bid	No Bid	No Bid
#304 Limestone	No Bid	No Bid	\$16.79	No Bid	No Bid	No Bid
#8 Limestone	No Bid	No Bid	\$19.79	No Bid	No Bid	No Bid
#57 Limestone	No Bid	No Bid	\$19.79	No Bid	No Bid	No Bid
#67 Limestone	No Bid	No Bid	\$19.79	No Bid	No Bid	No Bid
Ice Grits / Sand	No Bid	No Bid	No Bid	\$13.00	\$12.00	No Bid
#8 Washed Stone	No Bid	No Bid	No Bid	\$18.50	\$16.50	No Bid
#8 Gravel	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Screened Asphalt Grindings	No Bid	No Bid	No Bid	\$17.75	\$18.75	No Bid
Asphalt Grindings	No Bid	No Bid	No Bid	No Bid	\$16.75	No Bid

Notes: Light Load charge for loads under 15 tons Bid valid for 30 days from date issued. Contract for one (1) calendar year Prices good through March 31, 2021 For delivery \$2.00 added per ton to full quad-axle loads, approx. 20 tons each Prices good thru 3/31/2021

No decision was made concerning the bids. 2) Karl made a motion to allow the First Baptist Church to use the Township Park on Sunday, June 21, 2020 from 10am-12pm for an open-air service. Mike Cliff seconded; all yes. 3) Karl made a motion to allow Girl Scout Troop 80671-Lynn Post to use the Township Park Saturday, June 13, 2020, 10am-3pm for a cookie sale. Mike Cliff seconded, all yes. 4) Trustees discussed having a special meeting to go over the temporary budget brought up by the Fiscal Officer in notes. The temporary budget is due by July 20, 2020. 5) Karl Brunell made a motion to allow Larry Stife to use the Township Park on Thursday, July 23, 2020 at 12pm for a wedding for about a half an hour. Mike seconded; all yes. 6) Jim Branch made a motion to allow the Kingsville Public Library to create a Story Walk in the Township Park involving displays for patrons to discover from June 15, 2020 to August 22, 2020. Mike seconded; all yes. 7) Jim Branch moved to pass Resolution 2020-010 Authorizing All Actions Necessary to Accept Northeast Ohio Public Energy Council (NOPEC) Energized 2020 Community Grant. Mike seconded. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes. 8) Mike Cliff moved to have Lenox Quality Builders replace the roof on the Lulu Falls Cemetery caretaker's building for a cost of \$950.00. Karl Brunell seconded; all yes. 9) Karl Brunell moved to allow Brobst Tree Service to remove a tree in Lulu Falls Cemetery for a cost not to exceed \$1,100.00. Mike Cliff seconded; all yes. 10) Jim Branch moved to rescind the April 8, 2020 motion to have Suite-Kote apply dust control to River Rd, Kingsbury Rd, and Brydle Rd at \$4.00 / gallon for a total cost of \$32,850.00. Mike Cliff seconded; all yes. 11) Jim Branch moved to approve Martuccio to apply dust control to River Rd, Kingsbury Rd, and Brydle Rd for a cost of \$3.60 / gallon. Mike Cliff seconded; all yes. 12) Mike Cliff moved to get bids for site work prep for the recycling containers at the Township garage to include a concrete pad and security cameras. Karl Brunell seconded; all yes. 13) Trustees discussed improving the Township garage parking lot, locating driveways, and landscaping around the building. They also discussed various projects requiring concrete. 14) Trustees briefly discussed getting reimbursed for COVID-19 related costs and whether enough had been spent to seek the grant money. 15) Mike moved to get bids on paving parking area in front of Township garage. Jim Branch seconded; all yes. 16) Trustees briefly discussed the roadside mower and the possibility of joint purchases with neighboring communities and sharing resources. 17) Jim Branch moved to pursue a Request for Proposal in partnership with the county for a sewer study. Karl Brunell seconded; all yes. 18) Karl Brunell moved to get a quote for electric service in the park going along the sidewalk, stubbed up for lamps, and to the location of the proposed LED sign. Mike Cliff seconded; all yes.

PUBLIC COMMENTS/CONCERNS: Richard Nutter of 5795 Cemetery Rd had a few concerns including securing the new yard hydrant in Lulu Falls Cemetery at night to avoid vandals leaving it on, the slate on the Lulu Falls Cemetery sign, and a natural gas substation at the edge of the cemetery along the curb of the road. The pipework is only protected by some small trees and it was suggested that a guardrail be investigated. The pipes have been hit by a car before.

With nothing else to discuss or decide Mike Cliff made a motion to adjourn the Kingsville Township Trustees' regular meeting of June 10, 2020. Karl Brunell seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer